

Sign the Cross

Privacy Notice

As part of the Methodist Church in Great Britain, Sign the Cross respects your privacy and is committed to protecting your personal data (information).

What is personal data?

Personal data, or personal information, means any information about a living individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

We may collect, use, store and transfer different kinds of personal data about our members, volunteers, adherents, church attendees, those who are interested in and supportive of the work of Sign the Cross, individuals who provide services to us and individuals who contact us.

We have grouped the different kinds of personal data together as follows:

- Administrative Data includes details about you included in orders of service; or Minutes of Meetings, and back-up files e.g. something that you said in a Meeting that could identify you.
- Image Data includes photographs or film taken of you where it is possible to identify you.
- Contact Data includes home address, email address and telephone numbers e.g. information used to contact you.
- Marketing and Communications Data includes your preferences in receiving information from us about church events and fundraising and our third parties and your communication preferences
- Member and Group Data includes details of membership of the Methodist Church in Great Britain, offices held, membership of Local Church groups, rotas, registration for Local Church groups and events, attendance information (e.g. Sunday School attendance)

- Official Records includes lists of those who have been baptized, confirmation records, marriage records, and funeral records
- Parental Contact Data includes details of parents (e.g. on parent contact forms).
- Pastoral Data includes details and records of pastoral support and prayer requests.

How is your personal data collected?

- Most of the information Sign the Cross collects will be via **Direct exchanges**. You may choose to provide personal information to us direct by speaking to us, filling in forms, or corresponding by email or Facebook messenger. This includes personal data you provide when you ask to receive newsletters, for example or if you choose to become a member of the Methodist Church in Great Britain.
- Automated technologies or interactions: As you interact with the Sign the Cross website, Wix automatically collects information (see the Cookies policy). Sign the Cross does not collect any personal information by using cookies, server logs and other similar technologies.

How we use your personal data

Sign the Cross ensures that personal data is processed in accordance with the principles of the GDPR and is processed:

- Lawfully, fairly and in a transparent manner;
- For specified, explicit and legitimate purposes and not processed in a manner which is incompatible with those purposes;
- Accurately, relevantly and limited to what is necessary in relation to the purposes for which it is processed;
- Kept accurate and where necessary kept up to date, with all reasonable steps being taken to ensure that all inaccurate data is erased or rectified without delay;
- Is not kept longer than is necessary for the purposes for which the personal data is processed; and
- In a manner that ensures appropriate security of the Personal Data including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage by using appropriate technical and organisational measures.

Please also take note:

If you contact Sign the Cross and give your email address, Facebook contact, or mobile number, this will only be used to contact you with updates and newsletters.

Your email address, Facebook contact or mobile number will not be shared with any third party.

Your email address and/or mobile number is kept securely and Sign the Cross uses the highest privacy settings on computers/ gmail etc.

Your Facebook contact is not shared but may be seen by other Facebook users of the same page. Sign the Cross uses the highest privacy settings and advises all Facebook Friends to do the same.

Sign the Cross can remove your email address/ mobile number from our records, or stop being your Facebook Friend, at any time, at your request.

During events, photographs or filming may be done for publicity purposes. Images may be uploaded to this website, put on Facebook pages, or used for future advertising.

do you have questions about this?

do you want any more information?

Please email: signthecross@gmail.com